

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

April 25, 2017

CALENDAR

Apr	25	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Apr	25	Immediately following	Executive Session, J.C. Rice Educational Services Center
Apr	25	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
May	9	5:30 p.m.	Public Work Session, Monger Elementary, 1100 E Hively Avenue
May	9	Immediately following	Executive Session, Monger Elementary, 1100 E Hively Avenue
May	9	7:00 p.m.	Regular Board Meeting, Monger Elementary, 1100 E Hively Avenue
May	16	7:00 a.m.	Public Work Session, North Side Middle School, 300 Lawrence Street
May	23	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
May	23	Immediately following	Executive Session, J.C. Rice Educational Services Center
May	23	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
Central High School
Memorial High School
- D. SPECIAL RECOGNITION
Certified Staff Member with 40 Years of Service
Distinguished Support Staff Awards
- E. MINUTES
April 11, 2017 – Public Work Session
April 11, 2017 – Regular Board Meeting
April 18, 2017 – Public Work Session
- F. TREASURER'S REPORT

Consideration of Claims

Gift Acceptance - The administration recommends Board acceptance with appreciation of recent donations made to Elkhart Community Schools.

Financial Report – January 1, 2017 – March 31, 2017

Fund Loans – The Business Office reports on fund loans made at the end of March 2017.

Common School Fund Loan – The Business Office recommends approval to apply for an advance from the Indiana Department of Education.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

G. NEW BUSINESS

Student Services -Special Olympics Unified Champion Schools – Track Meet

STEM Certification

Overnight Trip Requests - The administration seeks Board approval of overnight trip requests.

H. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

April 11, 2017

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 5:30 p.m.

Time/Place

Board Members
Present:

Susan C. Daiber
Karen S. Carter
Douglas K. Weaver

Rodney J. Dale
Glenn L. Duncan
Carolyn R. Morris
Jeri E. Stahr

Roll Call

ECS Personnel Present:

Tony England
Tony Gianesi
Rob Haworth
Dawn McGrath

Kevin Scott
Doug Thorne
Cheryl Waggoner
Bob Woods

The Board discussed the completed referendum projects and capital improvement needs. Alex Holtz, ETA President reviewed the Indiana Spending per Student Report. The Board discussed agenda items for the regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 6:40 p.m.

Adjournment

APPROVED:

Signatures

Susan C. Daiber, President

Rodney J. Dale, Member

Karen S. Carter, Vice President

Glenn L. Duncan, Member

Douglas K. Weaver, Secretary

Carolyn R. Morris, Member

Jeri E. Stahr, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
April 11, 2017

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at approximately 7:05 p.m.

Place/Time

Board Members Present:	Susan C. Daiber Karen S. Carter Douglas Weaver	Rodney J. Dale Glenn L. Duncan Carolyn R. Morris Jeri E. Stahr
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Roll Call

President Susan Daiber called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Mrs. Daiber discussed the invitation to speak protocol.

Superintendent's Student Advisory Council (SSAC) representative Brandon Bailey from Memorial High School (MHS) introduced himself. Brandon Bailey is a sophomore involved in baseball, basketball and tennis, in addition to SSAC. He reported spring sports have begun and baseball started off with a 3-0 winning streak but has lost the last two games; the Elkhart Education Foundation hosted their trivia night at Memorial last week, ISTEP testing continues; and upcoming events include the community cook-off, jazz café, and the prom.

SSAC Representative

By unanimous action, the Board approved the following minutes:
March 28, 2017 – Public Work Session
March 28, 2017 – Regular Board Meeting

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$6,765,932.64 as shown on the April 11, 2017, claims listing. (Codified File 1617-132)

Payment of Claims

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools: \$1,200.00 from Cheers to Wheels, to the Elkhart Area Career Center (EACC) for toolboxes for two graduating students planning to attend an auto mechanics trade school and one graduating student to a small engine trade school; a 1990 International Series 1000 1652 step van from Christopher Varnak to the EACC for use in the Diesel Service Technology class; and \$500.00 from Health and Hospital Corporation of Marion County to Central's boys swim team to assist with program costs.

Gift Acceptance

By unanimous action, the Board approved an extra-curricular purchase request from Memorial for a scoreboard for varsity softball and baseball teams in the amount of \$11,354.52. In response to Board inquiry regarding keeping purchases of such items neutral in color with regard to future changes, it was noted both high schools' athletic directors are making purchases with that consideration in mind.

Extra Curricular
Purchase

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund (Codified File 1617-133)

Fundraiser
Approval

By unanimous action, the Board authorized the Superintendent to publish on April 14, 2017, the Notice of Applicability of the petition-remonstrance process to the 2018 High School Renovation Project and its financing. (Codified File 1617-134)

Determination
for 2018 High
School
Renovation
Project

The following comments were made prior to voting on the motion. Glenn Duncan stated the petition remonstrance process needs to move forward to be able to fund the building projects in pool and commissary areas at Memorial in preparation of future changes and only the timeline of the one high school project could be delayed. Jeri Stahr added the current Strategic Plan was designed to be in the best interest of the students and will go forward. Rodney Dale clarified that as with the previous petition, signing it does not stop the merger, only slows it down. Doug Weaver restated his quote of Rabbi Marvin Hier's presidential inaugural prayer, "*Because, the freedoms we enjoy are not granted in perpetuity, but must be reclaimed by each generation!*" "*As our ancestors have planted for us, so we must plant for others. While it is not for us to complete the task, neither are we free to desist from them.*" Karen Carter stated she voted against the current plan but does believe the petition remonstrance process should go forward. Carolyn Morris commented she voted for the plan, the amount of time and effort that went in to the decision, and reiterated the one high school concept will not be changed as a result of the petition remonstrance outcome. Susan Daiber thanked the Board and those involved for the outstanding job they have done to create the plan and continue to work towards having the best programs available for students from pre-K through high school.

Comments from the public included: Tanzie Nielsen stated she has come full circle to be in complete support of the plan and applaud the Board for going down the tough path. Lou Pace said he has continued faith in the Board and supports the plan. He also believes the plan will create a better community as well as improved schools. Mark Dobson, Economic Development Corporation of Elkhart County President, applauded the Board for taking bold steps. He hopes the direction students take as a result of the pathways and career development is a desire to return to the local community. He added Elkhart is number one in job creation in the state, and number ten in the nation.

Tony Gianesi, chief operating officer, provided an update on the Beardsley Boys and Girls Club construction project. Mr. Gianesi reported the masonry work is near completion, the roof deck and membrane are installed, underground plumbing complete, and concrete floors have been poured. The gym is scheduled to be complete by the start of school and the Boys and Girls Club by early October. In response to Board inquiry regarding fencing the entire property, it was stated coordination is in process and that will happen in the future.

Beardsley Boys and Girls Club Construction Update

The Board reviewed proposed changes to elementary school attendance areas for Beardsley, Hawthorne, Mary Beck, Riverview and Roosevelt, as initially presented at the March 28th regular meeting. The proposed changes to Administrative Regulation JC – School District Boundaries - provide attendance boundaries for the Mary Beck - IUSB Lab School resulting in the school becoming a “walk zone” for all students. In response to Board inquiry, options are available for sixth graders, the current agreement with IUSB runs for four years, and roughly 200 students are affected by the transition.

Reorganization of Attendance Areas

The Board was presented with a table of compiled information showing inflation adjusted K-12 education spending per student and the Indiana House Budget K-12 spending per student by Alex Holtz, ETA president. The inflation rated spending showed an 8.5% decrease from 2010 to 2014. Mr. Holtz explained the computations in the tables and the comparison of funding for various neighboring school districts. Board member Karen Carter encouraged those present to contact their legislators about how educational funds are distributed. (Codified File 1617-135)

Indiana Spending per Student

By unanimous action, the Board approved an overnight trip request for Future Problem Solvers from Central to travel to Greenwood, IN on April 21 and 22 to compete in state competition

Overnight Trip Request

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the April 11, 2017 listing and Addendum. (Codified File 1617-136)

Conference Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel Report

An agreement regarding unpaid time for a certified staff member. (Codified Files 1617-137)

Consent Agreement

Employment of certified staff member, Joshua Shattuck, head football coach at Central, for the 2017-2018 school year, effective on 8/15/17.

Certified Employment

<p>Retirement of the following two (2) certified staff members at the end of the 2016-2017 school year, with years of service in parenthesis: Carolyn Hacker-Farrow - grade 5 at Daly, (27) Judith Johnston - physical education at Eastwood, (29)</p>	<p>Certified Retirement</p>
<p>Resignation of the following three (3) certified staff members at the end of the 2016-2017 school year: Jai Palmer-Davidson - special education at Beck Jennifer Roth - language arts at West Side Jennifer Tashijan - language arts at North Side</p>	<p>Certified Resignation</p>
<p>Regular employment of classified employee, Katherine Hocker, registered nurse at Cleveland, who successfully completed her probationary period on 4/10/17.</p>	<p>Classified Employment</p>
<p>Resignation of the following three (3) classified employees effective on dates indicated: Michelle Kulp - food service at Cleveland, 3/22/17 Emma McCaster - food service at Central, 5/26/17 Yessica Ramirez - paraprofessional at Hawthorne, 4/21/17</p>	<p>Classified Resignations</p>
<p>An audience member commented on the status of reimbursement for those acquiring dual credit certifications and requested further investigation into the process.</p>	<p>From the Audience</p>
<p>Board member Karen Carter reported on the Kiwanis awards presentation she and Mrs. Daiber attended earlier in the day. The Knowledge is Dynamite awards are presented to 4th graders for their significant efforts towards personal growth and improvement. Mrs. Carter added this is an example of the wonderful things the community does for the schools.</p>	<p>From the Board</p>

The meeting adjourned at approximately 8:00 p.m.

APPROVED:

Susan C. Daiber, President

Karen S. Carter, Vice President

Douglas K. Weaver, Secretary

Rodney J. Dale, Member

Glenn L. Duncan, Member

Carolyn R. Morris, Member

Jeri E. Stahr, Member

Adjournment

Signatures

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

April 18, 2017

West Side Middle School, 101 S. Nappanee Street, Elkhart – 7:00 a.m.

Time/Place

Board Members
Present:

Susan C. Daiber
Karen S. Carter
Douglas K. Weaver

Rodney J. Dale
Glenn L. Duncan
Carolyn R. Morris
Jeri E. Stahr

Roll Call

ECS Personnel Present:

Tony Giansesi
Rob Haworth
Dawn McGrath

Kevin Scott
Doug Thorne

The Board heard an update on IREAD 3 results and planned interventions for success, and future schools of study concepts presented by Dawn McGrath, Deputy Superintendent. Dr. McGrath and Kevin Scott, Chief Financial Officer, guided a walk-through of the building.

Topics
Discussed

The meeting adjourned at approximately 8:50 a.m.

Adjournment

APPROVED:

Signatures

Susan C. Daiber, President

Rodney J. Dale, Member

Karen S. Carter, Vice President

Glenn L. Duncan, Member

Douglas K. Weaver, Secretary

Carolyn R. Morris, Member

Jeri E. Stahr, Member



MONGER ELEMENTARY SCHOOL

1100 HIVELEY AVENUE • ELKHART, IN 46517

PHONE: 574-295-4860



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: April 14, 2017

TO: Dr. Rob Haworth
Board of School Trustees

FROM: April Walker, Principal
Mike Swanson, 3rd Grade Teacher

RE: Donation Approval

Monger Elementary is requesting permission to accept the donation of 10 Chromebooks, valued at \$1,570 through Donorschoose.org. The project, submitted by 3rd grade teacher, Mike Swanson, was listed on donorschoose.org with the following description:

“My students need to communicate and experience the world through technology. They will be challenged and inspired to learn at a higher rate and create projects that would be impossible without the Google resources. The Chromebooks will provide the medium for exploration, practice, and real application of skills. Students will be able to learn at their own rates and receive immediate feedback on their progress.

For example, students will be able to create multimedia presentations of science experiments and math problem-solving projects and then share these creations with others all over the world.

The power of this will be inspirational and have a direct effect on student motivation and achievement.”

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

DonorsChoose.org
134 West 37th Street, 11th Floor
New York, NY 10018



PIERRE MORAN MIDDLE SCHOOL

200 WEST LUSHER AVENUE • ELKHART, IN 46517

PHONE: 574-295-4805



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: March 20, 2017

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Cynthia Bonner, Principal
Jay Squibb, Social Studies Teacher

RE: Donation Approval

Every year Pierre Moran Middle School takes a trip to Washington which provides students an opportunity to see some of the things we discuss in class. A guided tour with Hemisphere Educational Travel will provide three packed-full days in the nation's capital where we will visit such places as the Lincoln Memorial, Capitol Hill, the Holocaust Museum, and the Jefferson Memorial—just to name a few. On the way home, we will even have an opportunity to stop in Gettysburg, PA at the site of the famous Gettysburg Civil War Battlefield. This geography is part of the 8th grade curriculum. Seeing this in person will only help solidify the information we discuss in class.

The cost of such a trip can be overwhelming to some families, so we frequently seek donations from area businesses and colleges. Goshen College is making a \$500.00 donation toward our 8th grade trip to Washington D.C.

I am requesting approval from the Board of School Trustees to accept this donation and ask that an appropriate letter of acknowledgement and appreciation be sent to:

Goshen College
Attn: Rocio Diaz
1700 South Main Street
Goshen, IN 4652



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

To: Kevin Scott

From: Erica Purvis

Date: April 18, 2017

Subject: Temporary Inter-fund Loans

The following temporary inter-fund loans have been executed effective 3/31/2017:

\$1,100,000.00 from Fund 0100 General Fund to Fund 0350 Capital Projects Fund

Application for Fundraiser Approval

School sponsored fundraisers must have the prior approval of the Board of School Trustees. Administrators seeking the approval of the Board must provide the following information to the Business Office:

Name of School : Elkhart Memorial High School Date Submitted:

Name of sponsoring group, club, class, etc: 9th Grade Apollo Charger Learning Community

Name of employee responsible for the fundraiser: Erica Shannon

Phone number of employee responsible for fundraiser: 734-678-6601

Name of employee responsible for collecting proceeds from the fundraising activity: Erica Shannon

Description of the fundraising activity (include location if not at your school): Elkhart Memorial High

9th Grade Apollo CLC students have been learning about the Cell Cycle in cancer as part of their Biology Curriculum. We have reached out to the American Cancer Society to partner in providing the students with a relevant PBL experience. The partnership with the American Cancer Society will provide students with a service learning project that can be integrated into their core content areas (Biology, Math, English) *and* advisory classes. We are working directly with Suzanne Brock of the Mishawaka chapter.

Memorial's Apollo Students will host a week of fundraising activities May 8-12, culminating in a relay and closing luminaria ceremonies on Friday May, 12th. Throughout the course of the week, various fundraising activities will be taking place utilizing primarily our lunch and advisory times. Additional proposed fundraising activities will include:

- Letter writing to community partners in search of sponsors for donations. (Completed during English Skills' Classes) (April 10-May 12th)
- Marketing and advertising of event including video Advertisement, announcements, Social Media, and Flyers
- The following items will be sold during lunch 5/8--5/12:: T-Shirts, pencils, ribbons, bracelets, feet cut outs to line the walls of the school
- Craft tables will be set up daily during advisory and lunch 5/8-5/12, where students pay to create a themed craft to take with them.
- Bucket Donations at lunch 5/8-5/12
- Penny Wars throughout the week of 5/8-5/12 in classes with classes competing, and the losing class's teacher getting a pie in the face.
- Paper Chain contest- .10\$ per link. Competition between classes to build the longest chain.
- Daily ACS table will be available during advisory and lunch 5/8-5/12 to provide information about the American Cancer Society and show items available for silent auction.
- Selling "lifesavers" to promote American Cancer Society Awareness in saving lives affected by cancer.
- Hat Day -protect yourself from the UV. Students will pay \$1 to wear a hat or sunglasses
- Wednesday-Baby Faces Contest- Students pay for a chance to guess which teachers are which, based on baby face pictures posted. The winner gets a prize. In addition we will have actual members of the student body who have had (or still have) cancer speak during advisory.
- Thursday-Tape a teacher to the wall. Students pay to tape a teacher to the wall- Each piece of tape cost \$1.
- Friday 5/8- Relay for life- Weather permitting, Apollo teachers and others interested in participating will take their classes to the track to walk the relay. When not walking students may participate mini games and activities organized by Team Apollo students themed around Cancer Awareness and Prevention. In addition, students walking may purchase a bracelet in which they can add beads during the relay.
- Students and staff may purchase of luminarias to be used during the closing relay ceremonies.
- Friday 5/8 - 7th hour will be closing ceremonies in which Luminaries are lit, silent auction winners announced, words spoken, acknowledgement of the hard work and recognition of volunteers and sponsors.



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: KEVIN SCOTT, ROB HAWORTH
BOARD OF SCHOOL TRUSTEES**

FROM: GARY SAWTELLE, DIRECTOR OF TECHNOLOGY

DATE: 4-25-2017

COMMON SCHOOL FUND LOAN

The Indiana Department of Education makes available low interest loans for technology projects via the Common School Fund. Based upon current enrollment, ECS currently qualifies for a loan of \$1,256,100. The Business Office seeks Board approval to take advantage of these below-market interest rates to continue to expand our device total with an additional purchase of iPads that are slated to be supplied to teachers as they plan and continue the move toward more technology-rich instructional environments furthering our goal to reach 1:1. This is equipment that the district would otherwise purchase from the Capital Projects Fund, thus providing some relief for that fund.

The State Board of Education has designated several millions of dollars for technology loans. Completed petitions are due to the IDOE Office of School Finance in Indianapolis by May 5, 2017. A copy of the petition form is attached.

EDUCATIONAL TECHNOLOGY PROGRAM
Application Period April 12, 2017, through May 5, 2017
PUBLIC SCHOOL CORPORATIONS ONLY

Mail to: CommonSchoolFund@doe.in.gov

**PETITION TO THE INDIANA STATE BOARD OF EDUCATION
FOR AN ADVANCE FROM THE COMMON SCHOOL FUND**

Date of Petition April 25, 2017

Corporation # 2305 Corporation Name: Elkhart Community Schools
Street Address: 2720 California Road City Elkhart Zip Code 46514
Contact Name: Gary Sawtelle Phone # 574/262-5560
Contact email: gsawtelle@elkhart.k12.in.us

Amount requested from the Common School Fund (technology) \$ 1,256,068.64

Repayment period (five years or less) requested for Common School Fund advancement 4

1. **In order to apply for an advance, under the provisions of IC 20-20-13-7, each school corporation must have an approved three-year technology plan that includes at least the following information:**
- a. A description of the school corporation's intent to integrate technology into the school corporation's curriculum.
 - b. A plan for providing in-service training.
 - c. A schedule for maintaining and replacing educational technology equipment.
 - d. A description of the criteria used to select the appropriate educational technology equipment for the appropriate use.
 - e. Other information requested by the department after consulting with the budget agency.

Does the corporation meet this requirement? Yes No

2. Has the applicant completed all local processes required for this project? Yes No

3. Please supply the information requested in the space below (Note: In computing the advancement base, the most recent (February 2017) **Grade K-12** ADM figure should be used.)

12,561 multiplied by \$100 = \$ 1,256,100
Grade K12 Advancement Base
ADM (Maximum allowed per Board policy)

4. Project Cost Breakdown

- a. Technology \$ 1,256,068.64
- b. Other project cost (please specify) \$ _____
- c. Other project cost (please specify) \$ _____
- d. Total project cost (sum lines a through c) \$ 1,256,068.64

Sources of funds used to finance the project

- e. Common School Technology Loan \$ 1,256,068.64
- f. Other _____ \$ _____
- g. Total sources of funds (sum line e plus line f) \$ 1,256,068.64

Per statute, "Educational technology program means for the purchase, lease or financing of education technology equipment; operation of the educational technology equipment; or training of teachers in the use of educational technology equipment."

NOTES:

- Cost breakdown should represent a complete project. Department budgets will not be accepted as support.
- Only professional development costs that are directly related to the training of teachers in the use of the educational technology will be considered. Direct costs include specific course offerings or contractual training services provided onsite.
- Technology considered administrative in nature may not be considered for a Common School Loan (i.e. phone systems, computers/laptops for support staff, etc.)

5. Technology project description

This project will continue the District's expansion of mobile devices to further prepare for a 1:1 program for instruction at all grades. The project will also permit the upgrading of all teacher stations and upgrade of two core servers providing improved access to resources.

6. Technology cost breakdown by site-include as attachment if necessary: (if purchasing equipment or services, include the number of items and estimated cost by item). If a facility will not benefit from the technology project, it is not necessary to list it.

Building	Item Description	Cost per Unit	# of Units	Total Cost
<i>example</i> John Smith Elementary	<i>iPad mini</i>	<i>\$500</i>	<i>100</i>	<i>\$50,000</i>
SEE ATTACHED SHEET				

7. Technology project integration points (How will this loan support the current technology plan and strategic vision for the school district in terms of academic achievement?)

Access to technology is critical to the advancement of academic achievement, These devices will provide additional access to mobile technology for teachers and students expanding the number of teachers prepared and number of students equipped for a 1:1 program.

8. If the school corporation has received a Common School Loan for Technology in the last three years, how much was received and how were the funds used? \$ \$2,540,250

The district received a Common School Loan for technology in 2016 for \$1,283,000. These funds were used to augment our network infrastructure in preparation for expanded mobile computing as well as for the first round of mobile devices for teachers and students. In 2017, the district received \$1,257,250 which was used to purchase more student and teacher devices.

9. How will the impact of this loan be measured to ensure successful implementation of technology in the school district?

The use of technology and its impact on instructional practice and student performance is evaluated by principals and by district-level administrators in the areas of Instruction and Learning, Communications and Data, and Technology. Our ongoing and continuous measurement of the success of the project will allow us to adapt to changing circumstances and make changes to the plan as conditions warrant.

10. If the school has received a School Technology Advancement Account (STAA) loan in the last three years, how much did the school receive and how were the funds used? \$ \$726,940

The school district received an STAA loan of \$364,000 in October of 2015, and \$362,940 on September of 2016. These funds were used to purchase computers, software and classroom projection systems for student use in our schools These purchases provide an enhanced instruction space and allow for increased access to local and state online instructional resources and assessments.

11. If the school has received Education Technology funds in the last three years, how much was received and how were the funds used? \$ _____

A signed copy of the application must be received for consideration.

Certification

Superintendent, School Corporation

President, School Board

ATTEST:

Secretary, School Board

STATE OF INDIANA)
)
_____ **COUNTY**)

Subscribed and sworn before me this _____ day of _____, _____.

Printed Name _____

My Commission expires: _____, _____.

County of Residence: _____

Building	Item Description	Cost Per Unit	# of Units	Total Cost
To be determined completion of Professional Development by Teachers	iPad Air 2 w/AppleCare	\$393.00	2,090	\$821,370.00
	Asset Tagging	\$4.00	2,090	\$8,360.00
	VPP App Credit	\$15.00	2,090	\$31,350.00
	iPad Case	\$15.00	2,090	\$31,350.00
ALL Schools	Dell PowerEdge Servers	\$11,475.32	2	\$22,950.64
ALL Schools	SSD Hard Drive	\$100.00	1,712	\$171,200.00
ALL Schools	Memory Upg	\$47.00	1,712	\$80,464.00
ALL Schools	MS Windows 10 Lic	\$52.00	1,712	\$89,024.00
		Total Project Cost		\$1,256,068.64

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Central High School

Class/Group: Percussion / Drumline

Number of Students: TBA

Date/Time Departing: 11/8/17 Wednesday Time TBA

Date/Time Returning: 11/12/17 ~~000~~ Sunday Time TBA

Destination: Indianapolis Convention Center Indianapolis IN
City State

Overnight Facility: Hotel

Mode of Transportation: School Buses

Reason for Trip: This is the biggest Percussion Conference in the world. Students will watch performances by the world's greatest marching concert, drumset, percussionists while learning new techniques and ways of percussion. We would also like to compete in the PAS Drumline Battle.

Names of Chaperones: TBA

Cost per Student: Around \$250 (estimated off last year's cost)

Describe Plans for Raising Funds or Funding Source: none, students will pay on their own

Plans to Defray Costs for Needy Students: none, discounts from PASIC

Are Needy Students Made Aware of Plans? Yes

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 3/27/17

Send to Assistant Superintendent for Instruction for approval and for submission to the Board of School Trustees.

Approval of Assistant Superintendent: [Signature] Date: 4/10/17

Approved by Board: _____
(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

Form 100-1001-17

School: Central High School

Class/Group: Blazer Brigade- Marching Band

Number of Students: 140

Date/Time Departing: Monday, April 2, 2018 1:00pm

Date/Time Returning: Saturday, April 7, 2018 12:00pm

Destination: Walt Disney World Orlando FL
City State

Overnight Facility: Hotel near or in park, TBD by Travel Company

Mode of Transportation: Chartered Motor Coach

Reason for Trip: Performance in Walt Disney World down Main Street USA, positive promotion + publicity for ECS, enrichment of cultural activities and leadership of students.

Names of Chaperones: Band Directors + Staff, Approved Adult Chaperones

Cost per Student: No more than \$1200

Describe Plans for Raising Funds or Funding Source: Multiple Fundraisers w/profit sharing through Band Boosters

Plans to Defray Costs for Needy Students: Corporate Sponsorships + Grants in the form of scholarships for eligible students

Are Needy Students Made Aware of Plans? Yes there will be adequate planning time for financial challenges.

Signature of Teacher/Sponsor: *[Signature]*

Signature of Principal: *[Signature]* Date: 3/13/17

Send to Assistant Superintendent for Instruction for approval and for submission to the Board of School Trustees.

Approval of Assistant Superintendent: *[Signature]* Date: 4/3/17

Approved by Board: _____
(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: April 19, 2017
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. David Benak *DRB*
 RE: **Conference Leave Requests Paid Under Carl D. Perkins Grant
 April 25, 2017 - Board of School Trustees Meeting**

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
<p>NC3 Train The Trainer</p> <p>By attending Automotive Scanner Certification and Advanced Scanner and Diagnostics Certification I will be able to offer training and industry recognized certification to my students.</p> <p>Gateway Technical College, Kenosha WI June 24-28, 2017 Jaime Stith (1-1)</p> <p>Program/Industry Specific</p>	\$1,125.63	\$0.00
<p>Welding Workshop</p> <p>This workshop will award one credit hour of college credit for course completion and can be used towards PDP points for licensure renewal.</p> <p>Vincennes IN June 7-9, 2017 John Kraus (1-0)</p> <p>Certification</p>	\$306.00	\$0.00
<p>2016-17 YEAR-TO-DATE PERKINS FUNDS</p>	\$22,888.75	\$3,855.00
GRAND TOTAL	\$24,320.38	\$3,855.00

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: April 20, 2017
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. Dawn McGrath *Dawn J. McGrath*
 RE: **Conference Leave Requests**
April 25, 2017 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
<p>GREATER CLARK VISIT/PRIDE AND WORKFORCE ETHICS</p> <p>This conference will provide an opportunity to spend the day with K-12 administrators who have moved from PBIS to PRIDE system-wide.</p> <p>Jeffersonville, IN April 27 - 28, 2017 (1 day's absence)</p> <p>CARY ANDERSON - MEMORIAL (1-2) JILL BALCOM - BRISTOL (1-2) KELLY CARMICHAEL - CLEVELAND (1-2) VIRESSA DAVIS - PIERRE MORAN (0-0) ANTHONY ENGLAND - ESC (3-5) LEVON JOHNSON - ESC (0-0) JONATHAN LEVAN - WOODLAND (2-4) WES LIGGETT - DALY (0-0) VAL PRILLER - BEARDSLEY (3-5) FRANK SERGE - CENTRAL (2-5) MELINDA SHAW - PINWOOD (2-3) TESSA SUTTON - ESC (6-18) MARY WISNIEWSKI - NORTH SIDE (1-2) BRENT YODER - PIERRE MORAN (0-0)</p>	\$2,443.83	\$100.00
<p>THE FRONTIER OF SOCIAL EMOTIONAL LEARNING</p> <p>This conference will provide evidence-based strategies for strengthening self-regulatory capacity for building self-reliance and adaptive functioning.</p> <p>Indianapolis, IN April 29, 2017 (0 day's absence)</p> <p>CARLA DARR - BECK (0-0) RACHEL DENNEY - BECK (0-0) MEGAN HUGHES - BECK (0-0) TRACEY KIZYMA-WHITMYER - BECK (0-0) GIOVANNI PONCIANO - BECK (0-0) KRISTY TURNER - BECK (0-0)</p>	\$821.54	\$0.00
<p>GOOD TO GREAT LEVERAGING NAVIANCE</p> <p>This conference will improve understanding of the Naviance program. Counselors will be using this program with students beginning with the 2017-2018 school year.</p> <p>Indianapolis, IN May 3, 2017 (1 day's absence)</p> <p>ADRIENNE BASHORE - MEMORIAL (0-0) SARAH FLAGG - CENTRAL (3-7)</p>	\$1,451.20	\$0.00

2016 - 2017 CONFERENCES	EXPENSES	SUBSTITUTE
MICHELLE KESSLER - MEMORIAL (0-0) REGINA ROBERSON - CENTRAL (2-3) SUMMER RUNYAN - MEMORIAL (1-1)		
DIVERSITY & INCLUSION BOOTCAMP 2.0 IN THE 21ST CENTURY This conference will provide information to support the Diversity & Inclusion school teams. Grand Rapids, MI June 5 - 6, 2017 (2 day's absence) TESSA SUTTON - ESC (5-16)	\$0.00	\$0.00
	\$4,716.57	\$100.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$17,026.09	\$2,545.00
2017 YEAR-TO-DATE GENERAL FUNDS	\$4,782.07	\$95.00
2016 YEAR-TO-DATE OTHER FUNDS	\$193,206.37	\$23,505.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2017 YEAR-TO-DATE OTHER FUNDS	\$51,000.50	\$7,670.00
2017 YEAR-TO-DATE ADJUSTMENTS	(\$270.00)	\$0.00
GRAND TOTAL	\$265,745.03	\$33,815.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. ROBERT HAWORTH
FROM: MS. CHERYL WAGGONER
DATE: APRIL 25, 2017

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Agreement** – We recommend the approval of three agreements regarding early retirement incentive.
- b. **Retirement** – We report the retirement of the following employee at the end of the 2016-17 school year:

Trudy Battjes	Central/Asst Athletic Dir	18 Years of Service
Jean Creasbaum	Director of Elementary Inst.	15 Years of Service
Kevin Dean	Feeser/Principal	22 Years of Service
Jacqueline Hilliard	Cleveland/Grade 2 PEP	28 Years of Service
Joan Kopyy	Central/Math	40 Years of Service
Rebecca Yeoman	Feeser/Kindergarten	28 Years of Service

- c. **Maternity Leave** – We recommend a maternity leave for the following employees:

Richelle Davies	Monger/Grade 1
Begin: 5/22/17	End: 5/26/17
Kasey Graber	Roosevelt/Grade 4
Begin: 4/28/17 PM	End: 6/6/18

- d. **Resignation** – We report the resignation of the following employees:

Susan Corbett	Cleveland/Grade 6 P.E.P
Began: 8/13/14	Resign: 5/26/17
Theresa Holmes	Beck/Grade 1
Began: 8/20/01	Resign: 5/26/17
Allison Teich	Beck/Intervention (part-time)
Began: 8/16/10	Resign: 5/26/17

CLASSIFIED

a. Retirement – We report the retirement of the following employees:

Diane Knowlton
Began: 09/12/95

Tipton/Technical Assistant
Retire: 12/31/17

Barbara McGough
Began: 10/27/97

Riverview/Paraprofessional
Retire: 05/26/17

Barbara Wolf
Began: 11/10/06

Memorial/Food Service
Retire: 05/31/17

Keva Van Zile
Began: 11/23/98

West Side/Secretary
Retire: 05/30/17

b. Resignation – We report the resignation for the following classified employees:

David Campbell
Began: 01/04/16

Transportation/Bus Helper
Resign: 04/07/17

Kenneth Hunt
Began: 01/03/17

Commissary/ Misc Food Svc Truck Driver
Resign: 04/28/17

Erick Jones
Began: 04/13/98

Transportation/Mechanic I
Resign: 05/12/17

Sherry Krask
Began: 05/08/06

Memorial/Paraprofessional
Resign: 04/14/17

c. Maternity Leave – We recommend a maternity leave for the following classified employee:

Brittney Saint-Louis
Begin: 4/13/17

Beardsley/Paraprofessional
End: 5/26/17

d. Termination – We recommend termination of the following classified employee:

Jessica Baker
Began: 08/01/16

West Side/ Food Service
Terminate: 04/25/17
Board Policy 3120.01s





HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. ROBERT HAWORTH
FROM: MS. CHERYL WAGGONER
DATE: APRIL 25, 2017

ADDENDUM TO PERSONNEL REPORT

CLASSIFIED

- a. **Settlement Agreement** – We recommend the approval of a settlement agreement regarding employee compensation.